

NURSERY ADMISSIONS 2019-20

ADMISSION SCHEDULE

Commencement of admission process	Saturday, 15 th December 2018
Collection and Submission of application forms	<ul style="list-style-type: none"> • Online - Saturday, 15th December 2018 to Monday, 7th January 2019 till 4:00 pm • From School Reception - Saturday, 15th December 2018 to Monday, 7th January 2019, Timings : 9:00 am to 1:00 pm (Please note that the school office will <u>remain closed</u> on Gazetted School holidays and for the winter break from Saturday, 29 th December 2018 to Tuesday, 1 st January 2019, both days inclusive)
Display of List of all applicants who have applied for admission	Monday, 21 st January 2019
Display of List of all applicants who have applied for admission (along with Points)	Monday, 28 th January 2019
Draw of Lots, if any, under the General Category	Monday, 4 th February 2019 at 11:00 am
Display of the First List of applicants being offered admission and a Waiting List	Monday, 4 th February 2019 at 4:00 pm
Resolution of queries of parents, if any	Tuesday, 5 th to Tuesday, 12 th February 2019 Timings: 9:00 am to 11:30 am
Verification of Documents against Originals and Collection of Fee from applicants being offered admission in the First List	Wednesday, 13 th to Saturday, 16 th February 2019 Timings : 9:00 am to 1:00 pm
Verification of Documents against Originals and Collection of Fee from applicants being offered admission from the Waiting List	Monday, 18 th to Wednesday, 20 th February 2019 Timings : 9:00 am to 1:00 pm
Draw of Lots, if any, under the General Category for Second List	Thursday, 21 st February, 2019 at 11:00 am
Display of the Second List of applicants being offered admission (if any)	Thursday, 21 st February, 2019 at 4:00 pm
Resolution of queries of parents, if any.	Friday, 22 nd to Thursday, 28 th February 2019 Timings: 9:00 am to 11:30 am
Verification of Documents against Originals and Collection of Fee from applicants being offered admission in the Second List	Friday, 1 st to Tuesday, 5 th March 2019 Timings : 9:00 am to 1:00 pm
Subsequent list of admission, if any	Friday, 15 th March 2019
Closure of Admission Process	Sunday, 31 st March 2019

Please make a note of the following while filling the Application Form:

a. Age Criteria for Admission:-

Nursery (Ankur)	3+ as on 31 st March 2019. Date of Birth should be between 1st April 2015 to 31st March 2016 (both days inclusive)
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b. The Admission form is available in the following modes:-

- At the School Reception
- It can be filled and submitted online on school website www.nirmalbhartia.org along with the requisite documents and registration fee of Rs. 25/- only.

c. All names and addresses must be filled in CAPITAL letters only.

d. Only one Form per applicant will be accepted. Filling of more than one Form will result in cancellation of both/all Forms submitted by the applicant.

e. Incomplete Forms or Forms without supporting documents will not be considered for admission and no further communication will be entertained regarding the same.

f. The Original Documents will be checked in case the application is shortlisted for admission. Admission of the applicant is subject to the verification and authentication of all documents against the Originals, failing which, the offer for admission will stand cancelled and the next applicant as per the Waiting List will be offered admission under the General Category.

g. If any of the filled in information or documents submitted are found to be incorrect, altered or false, the school reserves the right to cancel admission of the applicant, even after the session commences.

h. Documents once submitted to the school will not be returned.

i. In case of twins, selection of one under the Draw of Lots will not automatically guarantee selection of the other sibling.

DETAILS OF SEATS AVAILABLE

Total No. of Seats	96
No. of seats reserved for EWS/Disadvantaged Category	24
No. of seats reserved for Management	19
No. of seats available for General Category	53

General Quota – Selection will be based on the Point System detailed below and applicants with the highest points will be considered first, following which all others in the next highest category will be considered through a Draw of Lots for the remaining seats.

POINT SYSTEM

	Maximum Points Allocation
I. Neighbourhood	
0 to 6 km 70	70
>6 to 10 km 60	
> 10 to 15 km 50	
2. Sibling studying in NiBS */Staff Child	30
Total	100

***Sibling :** Points will be awarded to the applicant only if his/her real brother/sister is studying at the Nirmal Bhartia School.

- **Neighbourhood Points** : These will be calculated as per the Aerial Distance and Area Table detailed below:-

Distance	Localities
0 to 6 km	Dwarka – All Sectors, Uttam Nagar, Vikaspuri, Tilak Nagar, Janakpuri, Mahaveer Enclave, Raj Nagar, Sadh Nagar, Sagarpur, Dabri
>6 to 10 km	Mayapuri, Subhash Nagar, Rajouri Garden, Hari Nagar, Paschim Vihar, Lajwanti Garden, Kapasera, Brijwasan, Palam Vihar, Ashok Nagar, Nangal Raya, Tagore Garden, Virender Nagar
> 10 to 15 km	Subroto Park, Delhi Cantt, Mahipalpur, Rangpuri, Gurgaon Sector 22 and 23, Shanker Vihar, Raja Garden, Kirti Nagar, Punjabi Bagh, Mangolpuri

Please note that Transportation will be available on select routes and on main roads only.

ANNEXURE - A

List of Supporting Documents to be self-attested and attached with the Application Form.

1. For Proof of Residence, a copy of any one of the following documents will be accepted :

- Ration Card issued in the name of either of the parents, with the family name of the child
- Voter's I-D card of any of the parents
- Electricity Bill / MTNL Telephone Bill / Water Bill / Passport in the name of any of the parents or child
- Domicile Certificate of the child or of his / her parents
- Aadhaar Card issued in the name of any of the parents or child

2. Copy of the Child's Birth Certificate

3. Recent passport size photographs, one each of the child, mother and father (to be stuck in the space provided)